

# NATE Continuing Education Hours Attendance Form



North American Technician Excellence (NATE) requires technicians to complete **16** continuing education hours (CEHs) every **2** years in order to recertify by CEHs. Training must be relevant to the specialty or in general topics such as safety, electricity, controls, codes and regulations.

Proof of training is accepted in the form of a certificate of attendance or roster from the training provider. This form can be completed by the technician and the instructor in the absence of these documents and submitted via email to [recertify@natex.org](mailto:recertify@natex.org) or fax at 703-527-2316. Call NATE customer service at **877-420-6283** for assistance.

**Important:** Credit will not be given if the form is incomplete. Only include a course number for NATE-recognized courses. If the course is not recognized by NATE, a brief course outline must be included.

## CONTACT INFORMATION

TECHNICIAN		INSTRUCTOR	
Name		Name	
NATE ID		NATE ID (If applicable)	
Phone Number		Phone Number	
Email Address		Email Address	

## COURSE DETAILS

TRAINING COURSE			
Course Name		Course Number (If NATE-recognized)	_____ - _____
Credit Hours		Date of Training	___ / ___ / _____
Training Organization		Training Organization Phone	

## COURSE OUTLINE

*Have multiple technicians taking this course? Save time and call to find out about getting this course NATE-recognized!*

Provide details of the course content here.

Technician Signature \_\_\_\_\_ Instructor Signature \_\_\_\_\_

Date \_ \_ / \_ \_ / \_ \_ \_ \_

Date \_ \_ / \_ \_ / \_ \_ \_ \_